

## LYME HERITAGE COMMISSION

June 26, 2012

### MINUTES

PRESENT: Ray Clark, Adair Mulligan, Charlotte Furstenberg, Jane Fant, regular members; Tim Cook, alternate; Simon Carr, Selectperson

ABSENT: Laurie Wadsworth, alternate

1. **Minutes:** One change was made to #4 in the May 22 minutes. The revised minutes of the May 22 meeting were then approved. Simon reported that all town committees are now required to have a draft of their meeting minutes to Elise within 5 business days of the meeting. They will then be posted on the town website as draft minutes. Once approved at the next committee meeting, the approved minutes should be resent to Elise even if there are no changes. They will then be posted as approved minutes.
2. **Fund raising:** \$1,000 was received from Mascoma Bank bringing the total raised to \$14,100. Ray will send a thank you letter to them. Several people who had indicated that they would contribute have not yet done so. Ray and Tim will remind them.
3. **Survey:**
  - May 1 follow-up: Charlotte renamed all but a few of the photos from May 1 using the following convention: inv#.address.description.JPG. For example, for Tim's house a photo of the barn would be: 120.772RiverRoad.barn.JPG. If there were 2 photos of a view, they were labeled view1 and view 2. If there was a photo of the general setting around a structure it was grouped with the structure and called a setting. For example, a photo of Breck Hill Road around the Ramsden's was named as follows: 004.125BreckHillRoad.setting.JPG. There was no inventory number assigned to the tomb on Breck Hill Road. The Commission decided to number tombs, culverts, etc. starting with 900. Tom Kent's house on River Road was not on the list of pre 1962 structures although it appears to be at least that old. Some one needs to investigate???
  - May 2 follow-up: Ray and Laurie will work on typing up the inventory forms and renaming the photos from May 2. Ray will contact Liz about downloading the photos from picasa, about getting the renamed files to her, and about the resolution and format of the photos that we will be taking of the remaining 1940-62 structures.
  - 1940-62 structures: Adair will pull out a list of the remaining 1940-62 structures and divide them up among the group. Over the summer Commission members will fill out an inventory form and photograph each structure assigned to them.
4. **October survey:** Ray proposed the following dates: Oct. 16 & 17 and Oct. 23 & 24. The Commission discussed whether or not it was necessary to do all the background work beforehand and agreed that it would be preferable but not essential to have it done ahead of time.

5. **Town website:** Jane will pull together a paragraph about the Commission for Dina.
6. **Other business:** The Historians will be having a tour of Schoolhouses on September 8. The Historians also have several tour booklets available at the library, the Historians office, and some local businesses.
7. **Next meeting:** Tuesday, July 24, 2012 7 p.m. at the Academy Building.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Charlotte Furstenberg